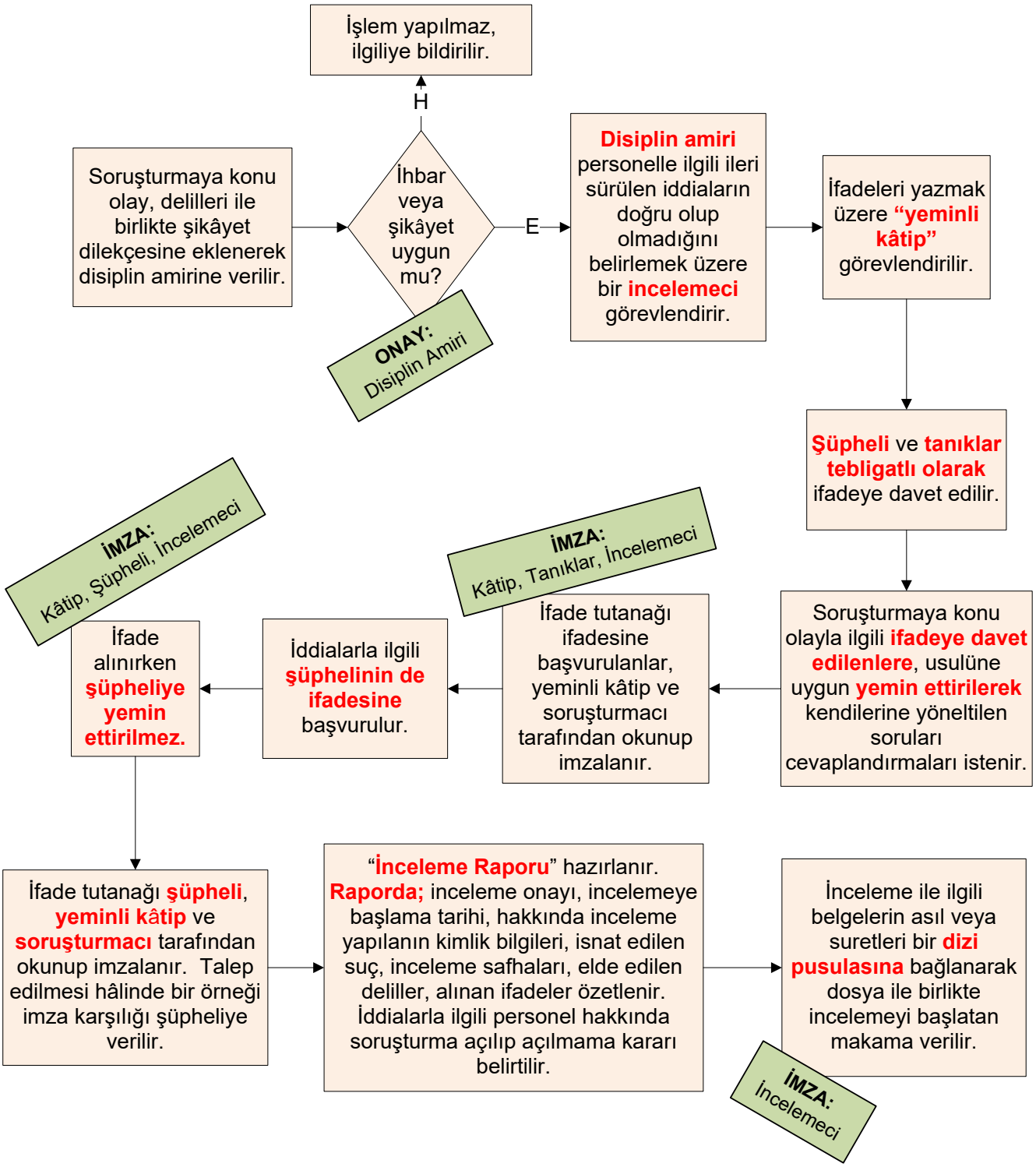PERSONEL HAKKINDA İNCELEME YAPILMASI İŞ AKIŞI